

Annex E

Nomination information

1. This annex sets out guidance on the information that will be required for each nominee in the online form at www.ref.ac.uk/about/nompan. The deadline for making nominations is **noon on Wednesday 20 December 2017**.
2. On receipt of nominations, the REF team will invite all nominees to complete an online equal opportunities monitoring form. This data will be collected anonymously.

| Information required | Description |
|--|---|
| Title, Given name, Family name | |
| Institution/organisation | The institution / organisation at which the nominee is currently employed. If this is not applicable, please describe their alternative employment status (for example, self-employed). |
| Current role | The nominee's current job title. |
| Nominee's contact email address | |
| Confirmation that nominee has agreed to nomination | Individuals who are nominated will need to confirm that they are willing and able to serve as a panel member, before their names and contact details are put forward. Nominating bodies should also ensure that nominees are aware of the provisional timetable and workload implications (see Annex A). |
| Previous REF/RAE panel experience | Confirm whether the nominee has previously served on REF or RAE panels. Where they have previous experience, please briefly outline the panel and role held. |
| Languages able to assess | List any languages (other than English) in which the nominee is able to assess submissions. |
| Area of expertise | Outline the nominee's main fields or areas of research expertise, including any interdisciplinary research expertise. For nominees with experience in the wider use and benefits of research, please outline the areas, sectors or domains in which the nominee has this expertise or professional experience. |
| Reason for nomination | Please provide evidence to support the candidate's nomination. This should include, where applicable : <ul style="list-style-type: none">• their current role and other recent posts of relevance.• evidence of conducting leading research in their field (for example, key academic appointments or achievements)• other indicators of standing in their academic community (for example, editorial posts or chair positions for subject bodies) or their professional community |

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|----------------------------------|---|
| Reason for nomination | <ul style="list-style-type: none"> • relevant experience of research management or commissioning, using or benefitting from research • relevant experience of leading, managing or practising interdisciplinary research • relevant experience of peer review, research quality standards, or of evaluating the impact, benefits or quality of research. |
| Panel | <p>Each nominee may be nominated for up to three roles. Please select the panel(s) to which you are nominating this individual, in order of preference.</p> <p>Select from one of the four main panels (A to D) or the 34 sub-panels (for each of the units of assessment, as set out at Annex B).</p> |
| Role | <p>Select the role(s) you are nominating this individual for, from the following:</p> <ul style="list-style-type: none"> • Additional main panel member – interdisciplinary • Additional main panel member – international • Additional main panel member – wider use and benefits of research • Sub-panel member - practising researcher • Sub-panel member - wider use and benefits of research • Impact assessor (appointment in 2020) • Output assessor (appointment in 2020). <p>In general we expect that candidates nominated to be sub-panel members at this stage, but not appointed in 2018, would also be considered as potential sub-panel members or assessors at the next round of appointments. During 2020 we will also invite a further round of nominations for sub-panel members and assessors.</p> |
| Interdisciplinary adviser | <p>For sub-panel member nominations, indicate whether you are nominating the individual to the role of interdisciplinary research adviser (as described in the main text, in Box 1).</p> |